

# Privacy Policy

This is the website visitor privacy policy for [www.remcad.com](http://www.remcad.com).

This Company is dedicated to protecting your privacy when you visit or communicate with this site. The Privacy Policy offered here, along with the *website terms of use* offers an explanation regarding any personal data you may provide or that is garnered from you.

The Policy is changed occasionally to update you regarding any changes, so please make sure you review the Privacy Policy.

The Data Controller is *Matthew Paul Harrison* for purposes of the Data Protection Act of 1998.

## **1. Data and Information Collected**

1.1. To operate this website it is essential to collect or process certain data, such as the following:

1.1.1. Information regarding your visits to this website, any resources you used such as traffic data, location data, weblogs, and any communication data (these items are included, but not limited to those specified);

1.1.2. forms filled out on this website allow the collection of information about you regarding registration or purchases you make.

1.1.3. any data collected from communications to us from you, for any reason.

## **2. How Cookies are used**

2.1. It is possible that we may gather information regarding your computer for our services. This collection of data is used for statistical analysis about this website for use by us or our advertisers.

2.2. Any information shared will not identify who you are, but rather be mathematical data about our visitors and their use on our site. The data does not give out any personal details.

2.3. Cookies may be used to gather this general internet data. When used, cookies are downloaded to your computer without prompting. The cookie file is stored on your hard drive, where files are transferred to. This information helps us improve our site and services to you.

2.4. All computers can block cookies by activating proper browser settings. There is a place to enable you to decline cookies under the options menu. Please note if you decline cookies you may experience limited access to certain areas of our site.

2.5. Advertisers can use cookies, which we do not control. If cookies are used they will be downloaded if you click on any advertisement we have on this site.

### **3. Information Use**

- 3.1. Any information collected and stored regarding you is to enable us to offer better services to you. We may also use the data collected for the following:
  - 3.1.1. We may use data you provided in order to offer you information you asked for from this site, in direct relation to our services or products.
  - 3.1.2. Any commitments made to you may require use of your information, used only to fulfil your request.
  - 3.1.3. We may use your information to explain any changes our website has undergone such as structural or service/product modifications, which could affect our service to you.
  - 3.1.4. We will never use your data in order to give you information about unrelated goods or services you may find of interest.

### **4. Personal Data Storage**

- 4.1. It is possible that we may collect transfer data from you regarding locations outside of the European Economic Area. This information is used for storing and processing. It may be processed by staff outside the European Economic Area, by a company who works for us or a supplier we have. An example is where we may process and conclude your order by using payment details or offering support services. You have agreed to this communication by processing and finalising your order. At any time you provide personal data, you agree to a transfer for processing and storage. We take all reasonable steps to ensure the safety of the data transfer in agreement with this privacy policy.
- 4.2. Data you provide us with will be stored on secure systems.
- 4.3. Transmission of data via the internet is never completely secure, thus a guarantee of data sent electronically or transmitted cannot be given. Information offered is therefore at your own risk.

### **5. Sharing Your Information**

- 5.1. Personal Information may be shared with third parties:
  - 5.1.1. If we sell part or all of our business or assets we may share personal information to a third party;
  - 5.1.2. When legally requested, we may share your information;
  - 5.1.3. Fraud protection and to minimise credit risk may require a sharing of your information.
- 5.2. We will not sell your details for advertising purposes to any third party.

### **6. Third Party Links**

- 6.1. Third Party Links to websites on our website are not included in our privacy policy. You will need to check their privacy policy regarding data. We do not accept liability or responsibility for third party links and their privacy policies.

## **7. Contacting Us**

7.1. We are happy to receive any queries, comments, or requests you may have regarding our Privacy Policy. Relevant contact details are:

Matthew Paul Harrison  
remCAD  
55 Elmwood Road  
Chattenden  
Rochester  
Kent  
ME3 8NB

email: [remcaddrgservices@gmail.com](mailto:remcaddrgservices@gmail.com)  
Telephone: 01634 256482